



Rizzetta & Company

Country Walk Community Development District

Board of Supervisors' Meeting January 9, 2020

**District Office:
5844 Old Pasco Road, Suite 100
Pasco, Florida 33544
813.994.1001**

COUNTRY WALK CDD COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Nina Siegel Steve Hyde George O'Connor Luanne Dennis Margo Rae Moulton	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Matthew Huber	Rizzetta & Company, Inc.
District Counsel	Kristen M. Schalter	Straley Robin & Vericker
Interim Engineer	Dennis Syrja	AECOM technical Services, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE - 5844 OLD PASCO ROAD - SUITE 100 - WESLEY CHAPEL, FL 33544
www.countrywalkcdd.org

January 2, 2020

Board of Supervisors
**Country Walk Community
Development District**

REVISED FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Country Walk Community Development District will be held on **January 9, 2020 at 6:00 p.m.** at the Country Walk Clubhouse, located at 30400 Country Pointe Boulevard, Wesley Chapel, FL 33543. The following is the final tentative for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
 - A. Consideration of Proposals for Landscape Maintenance Services.....Tab 1
 - B. Update on the Shade Structures for the Dog Park
 - C. Update on Gym Renovation
 - D. Update on Pool "Paver" Project
 - E. Discussion of Holiday Lights
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors Meeting held on December 12, 2019..... ..Tab 2
 - B. Consideration of Operation and Maintenance Expenditures for December 2019 (under separate cover)
- 5. STAFF REPORTS**
 - A. Clubhouse Manager
 1. Review of Clubhouse Operations Report
 - B. Field Services Manager
 1. Review of Field Services Report
 - C. District Engineer
 - D. District Counsel
 - E. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,

Matthew Huber
District Manager

Tab 1

COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT

REQUEST FOR PROPOSAL LANDSCAPE MAINTENANCE SERVICES

EVALUATION CRITERIA

1. Personnel (25 Points Possible) (_____ Points Awarded)

(E.g., skill set and experience of key management and assigned personnel, including the project manager and other specifically trained individuals who will manage the property; present ability to manage this project; proposed staffing levels, etc. Skill set includes certification, technical training, and experience with similar projects. Please include resumes, certifications, etc. with bid.)

Management and Supervisory Personnel

Name	Years Exp.	Position/Certifications	Duties and Responsibilities
1. _____ _____	_____	_____	
2. _____ _____	_____	_____	
3. _____ _____	_____	_____	
4. _____ _____	_____	_____	
5. _____ _____	_____	_____	

Proposed Staffing Levels

Landscape Maintenance staff will include; _____ laborers, _____ Supervisors, and _____ Technical personnel. In addition, list any personnel with technical expertise that will be utilized on this project. (Such as pesticide, herbicide application, arborists or horticulturist, etc.)

Name	Years Exp.	Position/Certifications	Duties and Responsibilities
1. _____ _____	_____	_____	

2. _____

3. _____

4. _____

2. Experience (30 Points Possible) (____ Points Awarded)

(E.g., past & current record and experience of the respondent in similar projects, volume of work previously awarded to the firm; past performance in any other contracts; subcontractor listing, inventory of all equipment, etc.)

1. Project Name/Location: _____
Contact: _____ Contact Phone: _____
Project Type/Description: _____
Dollar Amount of Contract: _____
Your Company's Detailed Scope of Services for Project: _____

Duration of Contract: START DATE: _____ END DATE: _____

2. Project Name/Location: _____
Contact: _____ Contact Phone: _____
Project Type/Description: _____
Dollar Amount of Contract: _____
Your Company's Detailed Scope of Services for Project: _____

Duration of Contract: START DATE: _____ END DATE: _____

3. Project Name/Location: _____
Contact: _____ Contact Phone: _____
Project Type/Description: _____
Dollar Amount of Contract: _____
Your Company's Detailed Scope of Services for Project: _____

Experience cont.

Duration of Contract: START DATE: _____ END DATE: _____

4. Project Name/Location: _____
Contact: _____ Contact Phone: _____
Project Type/Description: _____
Dollar Amount of Contract: _____
Your Company's Detailed Scope of Services for Project: _____

Duration of Contract: START DATE: _____ END DATE: _____

5. Project Name/Location: _____
Contact: _____ Contact Phone: _____
Project Type/Description: _____
Dollar Amount of Contract: _____

Your Company's Detailed Scope of Services for Project: _____

Duration of Contract: START DATE: _____ END DATE: _____

Experience cont.

An additional five **(5) points** will be awarded to all Proposers with previous landscape maintenance experience with CDDs within the past three (3) years.

Has your company had previous Landscape Maintenance experience with other Community Development Districts within the past three (3) years? YES _____ NO _____

If yes, please fill in information below:

Project Name/Location: _____

Contact: _____ Phone: _____ \$ amt.: _____

Your company's Scope of Services for Project: _____

Duration of Contract: START DATE: _____ END DATE: _____

(5 Points Possible) (_____ Points Awarded – This is either “0” or “5”)

3. Understanding Scope of RFP (15 Points Possible) (_____ Points Awarded)

Does the proposal demonstrate an understanding of the District's needs for the services requested? Does it provide all information as requested by the District including product specifications, pricing, scheduling, staffing, qualifications, etc.? Have all documents been completed as directed and information requested been provided? Does it demonstrate clearly the ability to perform these services?

4. Price (20 Points Possible) (_____ Points Awarded)

A full twenty (20) points will be awarded to the Proposer submitting the lowest bid for Parts 1 - 4 of the Scope of Services (the Contract Amount). AN AVERAGE OF ALL THREE YEARS PRICING IS TO BE CONSIDERED WHEN AWARDING POINTS FOR PRICING - THE INITIAL TERM AND THE FIRST AND SECOND ANNUAL RENEWALS. All other proposers will receive a percentage of this amount based upon a formula which divides the low

bid by the proposer's bid and is then multiplied by the number of points possible in this part of the Price evaluation. *

* Contractor "A" turns in a bid of \$210,000 and is deemed to be low bid and will receive the full 20 points. Contractor "B" turns in a bid of \$265,000. Bid "A" is divided by Bid "B" then multiplied by the number of points possible (20). $(210,000/265,000) \times 20 = 15.85$, therefore, Contractor "B" will receive 15.85 of 20 possible points. Contractor "C" turns in a bid of \$425,000. Bid "A" is divided by Bid "C" then multiplied by the number of points possible (20). $(210,000/425,000) \times 20 = 9.88$, therefore, Contractor "C" will receive 9.88 of 20 points.

5. Reasonableness of ALL Numbers (5 Points Possible) (____ Points Awarded)

Up to five (5) points will be awarded as to the reasonableness of ALL numbers, quantities & costs (including, but not limited to fertilizer quantities, mulch quantities, etc. based on Contractor's field measurements) provided in Parts 1,2,3,4, 5 & 6.

Proposer's Total Score (100 Points Possible) (____ Points Awarded)

Country Walk CDD
Landscape Irrigation Maintenance Services
Bid Opening Summary
January 2020

Bidders	Green Expectations	LMP	Capital Land Management	Greenview Landscaping	Herndon Landscape Group	Down To Earth	Yellowstone
(Part 1) General Landscape Maintenance	\$192,982.29	\$172,109.00	\$135,780.00	\$144,000.00	\$114,900.00	\$136,075.00	\$159,557.00
(Part 2) Fertilization	\$39,488.03	\$25,855.00	\$15,300.00	\$14,620.00	\$13,670.00	\$7,474.00	\$12,055.00
(Part 3) Pest Control	\$2,500.00	\$5,280.00	\$2,100.00	\$18,000.00	\$2,500.00	\$2,664.00	\$2,000.00
(Part 4) Irrigation	\$14,920.00	\$12,672.00	\$18,000.00	\$12,000.00	\$15,120.00	\$9,456.00	\$7,350.00
Total (\$/year) (Contract Amount)	\$249,890.32	\$215,916.00	\$171,180.00	\$188,620.00	\$146,190.00	\$155,669.00	\$180,962.00
First Annual Renewal	\$249,890.32	\$215,916.00	\$171,180.00	\$188,620.00	\$146,190.00	\$155,669.00	\$180,962.00
Second Annual Renewal	\$249,890.32	\$215,916.00	\$174,000.00	\$188,620.00	\$146,190.00	\$155,669.00	\$186,391.00
Total Contract Amount for Three Years	\$749,670.96	\$647,748.00	\$516,360.00	\$565,860.00	\$438,570.00	\$467,007.00	\$548,315.00
(Part 5) Installation of Mini Pine Bark Nuggets							
Cubic Yards/Installation (October)	196	325	300	200	260	250	385
Price per Cubic Yard		\$48.00	\$50.00	\$40.00	\$40.00	\$42.00	\$50.00
Cubic Yards/Installation (April)	293	650	300	380	525	450	385
Price per Cubic Yard	\$52.00	\$48.00	\$50.00	\$40.00	\$40.00	\$42.00	\$50.00
Total - Mini Pine Bark Nugget Installation 2x/yr	\$15,236.00	\$46,800.00	\$30,000.00	\$23,200.00	\$31,400.00	\$29,400.00	\$38,500.00
(Part 5) Installation of Bales of Pine Straw							
Bales of Pine Straw(April)	1017	350	50	0	n/a	n/a	100
Price per Bale	\$6.00	\$8.00	\$8.00	\$6.00	\$5.50	\$6.50	\$7.50
Bales of Pine Straw (October)	678	175	50	0	n/a	n/a	100
Price per Bale	\$6.00	\$8.00	\$8.00	\$6.00	\$5.50	\$6.50	\$7.50
Total-Bales of Pine Straw Installation 2x/yr	\$10,170.00	\$4,200.00	\$800.00	\$0.00	\$0.00	\$0.00	\$1,500.00
(Part 5) Total Mulch and Pine Straw Install	\$35,598.00	\$51,000.00	\$30,800.00	\$23,200.00	\$31,400.00	\$29,400.00	\$40,000.00
(Part 6) Annuals Installation (2510 x 4)							
Price per Annual	\$1.85	\$2.00	\$2.50	\$1.80	\$1.95	\$1.65	\$1.33
Total Annuals installation for (4) installs	\$4,644.25	\$20,080.00	\$25,100.00	\$18,072.00	\$19,578.00	\$16,566.00	\$13,353.20
Total Mulch & Annuals (4 rotations)	\$54,175.00	\$71,080.00	\$55,900.00	\$41,272.00	\$50,978.00	\$45,966.00	\$53,353.20
Annual Total including Mulch & Annuals (4 rotations)	\$304,065.32	\$286,996.00	\$227,080.00	\$229,892.00	\$197,168.00	\$201,635.00	\$234,315.20
Additional Costs the CDD May incur at its discretion							
OTC Injections (Preventative for Phytoplasma in Palms)	\$300.00	n/a	\$0.00	\$5,280.00	\$20,040.00	\$1,400.00	\$280.00
TopChoice Application for Fire Ants(clubhouse/dog park)	\$9,200.00	\$3,500.00	\$6,300.00	\$1,000.00	\$5,500.00	\$7,000.00	\$1,300.00
Total Additional Costs The CDD May incur at its discretion	\$9,500.00	\$3,500.00	\$6,300.00	\$6,280.00	\$25,540.00	\$8,400.00	\$1,580.00
(Part 7) Stormwater Pond (33) Conservation Cut backs	\$14,480.00	\$19,260.00	\$16,000.00	\$9,000.00	\$9,500.00	\$1,747.00	\$6,600.00
(Part 7) Overseeding Multipurpose Field Perninnial Rye	\$3,432.00	\$4,160.00	\$1,500.00	\$480.00	\$2,800.00	\$3,500.00	\$2,566.00
Additional Charges							
Storm Cleanup (\$/hour)	\$35.00	\$35.00	\$50.00	\$25.00	\$30.00	\$35.00	\$45.00
Freeze Protection (\$/Application) (Landscape)	\$150.00	\$450.00	\$2,000.00	\$1,000.00	\$60.00	T&M	\$0.00
Hand Watering Employee (\$/hour)	\$35.00	\$35.00	\$40.00	\$25.00	\$30.00	\$30.00	\$45.00
Hand Watering Water Truck	\$150.00	\$55.00	\$100.00	\$50.00	\$125.00	\$125.00	\$150.00
Freeze Protection (\$/hour) Irrigation	NA	\$500.00	\$300.00	\$0.00	\$60.00	\$495.00	\$55.00
After Hours Emergency Rate (\$/hour)	\$55.00	\$125.00	\$90.00	\$50.00	\$95.00	\$85.00	\$150.00

Fertilization Breakdowns

	Fertilizer Quantities & Types (Inc. Herbicides & Insecticides)						
	Bahia	Bermuda	St. Augustine	Ornamentals	Palms	Specialty Plant Material	
Green Expectations	Mar 16-0-8 .75lbN/1000SF 3395 lbs	Mar 16-0-8 .75lbN/1000SF 420lbs	Feb 16-0-8 .75lbN/1000SF 1202 lbs	Mar 8-0-10 1065lbN/1000SF 423 lbs	Mar 8-0-10 1.5lb/1000SF 157lbs	Mar 10-45-12 4-4lbs N/1000SF/50%SRN SRN 70lbs	
	Apr 16-0-8 .5lbN/1000SF 18563 lbs	Apr 16-0-8 .5lbN/1000SF 280 lbs	Apr 16-0-8 .5lbN/1000 SF 910 lbs	Jun 8-0-10 1065lbN/1000SF 423 lbs	Jun 8-0-10 1.5lb/1000SF 157lbs	Jun 10-45-12 4-4lbs N/1000SF/50%SRN SRN 70lbs	
	Jun 25-0-8 1lbN/1000 SF 17841 lbs	May 16-0-8 1lbN/1000SF 280lbs	May 25-0-8 1lbN/1000 SF 1019 lbs	Oct 8-0-10 1065lbN/1000SF 423 lbs	Sep 8-0-10 1.5lb/1000SF 157lbs	Mar 10-45-12 4-4lbs N/1000SF/50%SRN SRN 70lbs	
	Aug 0-0-42 0lbN/1000SF 1123 lbs	Jul 0-0-42 0lbN/1000SF 280lbs	Jul 25-0-8 .5lbN/1000SF 1019 lbs				
	Oct 16-0-8 .75lbN/1000SF 3395 lbs	Aug 25-0-8 .5lbN/1000SF 175lbs	Aug 0-0-42 1lbN/1000SF 1019 lbs		Oct 8-0-10 1.5lb/1000SF 157lbs		
		Sep 16-0-8 .75lbN/1000SF 280lbs	Oct 16-0-8 .75lbN/1000SF 1202 lbs				
		Nov 16-0-8 .75lbN/1000SF 420lbs					
LMP	Feb 25-0-11 + Pre-m 1lbN/1000SF 900lb	Mar 25-0-11 +PreM 1lbN/1000SF 850lbs	Mar 25-0-11 + Pre-m 1lbN/1000SF 500lb	Mar 10-4-12 1.5lbN/1000SF 1800lb	Mar 8-2-12 1.5lb/1000SF 650lb	N/A	
	Apr 25-0-11 .5lbN/1000SF 460lb	Apr 25-0-11 .5lbN/1000SF 425lbs	Apr 25-0-11 .5lbN/1000SF 250lb	Jun 10-4-12 1.5lbN/1000SF 1800lb	Jun 8-2-12 1.5lb/1000SF 650lb		
	May 25-0-11 1lbN/1000SF 920lb	May 25-0-11 1lbN/1000SF 850lbs	May 25-0-11 1lbN/1000SF 500lb	Oct 10-4-12 1.5lbN/1000SF 1800lb	Sep 8-2-12 1.5lb/1000SF 650lb		
	Jul Ferrous Sulfate 2oz/1000SF 460lb	Jul 25-0-11 .5lb N/1000SF 425lbs	Jul 25-0-11 .5lbN/1000SF 250lb		Nov 8-2-12 1.5lb/1000SF 650lb		
	Aug 25-0-11 1lbN/1000SF 920lb	Aug Ferrous Sulfate 2oz N/1000SF 425 lb	Aug Ferrous Sulfate 2oz/1000SF 250oz				
	Oct 25-0-11 + Pre-m 1lbN/1000SF 920lb	Sep 25-0-11 1lbN/1000SF 850lbs	Sep 25-0-11 1lbN/1000SF 500lb				
		Nov 25-0-11 +PreM 1lbN/1000SF 850lbs	Nov 25-0-11+Pre-m 1lbN/1000SF 500lb				
Capital Land Management	Mar 24-0-11 + PreM .5 lbN/1000SF 730lb	Mar 24-0-11 PreM 1lbN/1000SF 254lbs	Feb19-0-4 + PreM 1lbN/1000SF 550lb	Mar 8-10-10 5lb N/1000 625lb	Mar 8-2-12 1.5lb per palm 950lb	N/A	
	Apr 24-0-11 .5lbN/1000SF 730lb	May 46-0-0 1lbN/1000SF 132lbs	Apr 21-0-0/iron 1/3lbN/1000SF 185lb	Jun 8-10-10 5lb N/1000 625lb	Jun 8-2-12 1.5lb per palm 950lb		
	Jun 24-0-11 + PreM .5lbN/1000SF 730lb	Jul 21-0-0/ Iron .3lbN/1000SF 84lbs	May 24-0-11 1lbN/1000SF 550lb	Oct 8-10-10 5lb N/1000 625lb	Sep 8-2-12 1.5lb per palm 950lb		
	Oct 24-0-11 .5lbN/1000SF 730lb	Sep 21-0-0/ Iron .3lbN/1000SF 84lbs	Jul 21-0-0/iron 1/3lbN/1000SF 185lb		Nov 8-2-12 1.5lb per palm 950lb		
		Nov 24-0-11 PreM 1lbN/1000SF 254lbs	Aug 24-0-11 1lbN/1000SF 550lb				
		Oct 24-0-11 + PreM 1lbN/1000SF 550lb					
Herndon Landscape Group	Mar 16-0-16 + Prem 1lbN/1000SF 1700lbs	Mar 13-2-5 +Prem 1lbN/1000SF 425lbs	Feb 16-0-16 + Prem 1lbN/1000SF 625lb	Mar 10-4-12 5lbN/1000SF 1150lbs	Mar 8-2-10 2lbN/Palm 475lbs	N/A	
	Apr 5-N .5lbN/1000SF 800lbs	Apr 5-H1 .5lbN/1000SF 225lbs	Apr 9H .5lbN/1000SF 250lbs	Jun 10-4-12 5lbN/1000SF 1150lbs	Jun 8-2-10 2lbN/Palm 475lbs		
	Jun 16-0-4 1lbN/1000SF 1700lbs	Jul 24-0-11 1lbN/1000SF 425lbs	May 16-0-16 1lbN/1000SF 625lbs	Sep 10-4-12 5lbN/1000SF 1150lbs	Sep 8-2-10 2lbN/Palm 475lbs		
	Aug Fe/Fs liquid	Aug Fe/Fs liquid	Jul 24-2-11 1lbN/1000SF 625lbs				
	Oct 16-0-16 1lbN/1000SF 1700lbs	Sep 24-2-11 1lbN/1000SF 425 lbs	Aug Fe/Fs liquid				
		Nov 13-2-5 wPreM 1lbN/1000SF 425lbs	Oct 16-0-16 + PreM 1lbN/1000SF 625lbs				
Greenview Landscaping	N/A	Mar 24-0-10 +PreM 1lbN/1000SF 500lbs	Feb 24-0-10 + PreM 1lbN/1000SF 2000lbs	Mar 8-10-10 5lbN/1000SF 1600lbs	Mar 8N-2P205-12K20+4Mg 4lbN/Palm 480lbs	N/A	
		Apr 21-0-0 .5lbN/1000SF 300lbs	Apr 21-0-0 .5lbN/1000SF 1000lbs	Jun 8-10-10 5lbN/1000SF 1600lbs	Jun 8N-2P205-12K20+4Mg 4lbN/Palm 480lbs		
		May 24-0-11 1lbN/1000SF 500lbs	May 24-0-11 1lbN/1000SF 2000lbs	Oct 8-10-10 5lbN/1000SF 1600lbs	Sep 8N-2P205-12K20+4Mg 4lbN/Palm 480lbs		
		Jul 16-0-8 1lbN/1000SF 500lbs	Jul 12-0-0 .15N/1000SF 600gal		Nov 8N-2P205-12K20+4Mg 4lbN/Palm 480lbs		
		Aug 12-0-0 .15lbN/1000SF 200gal	Aug 24-0-11 1lbN/1000SF 2000lbs				
		Sep 24-0-11 1lbN/1000SF 500lbs	Oct 24-0-10 + PreM 1lbN/1000SF 2000lbs				
		Nov 24-0-10 +PreM 1lbN/1000SF 500lbs					
Down To Earth	Mar 16-0-16 + Prem 1lbN/1000SF 1200lbs	Mar 13-2-5 wPreM 1lbN/1000SF 300lbs	Feb 16-0-16 + Prem 1lbN/1000SF 550lbs	Mar 10-2-10 5lbN/1000SF 900lbs	Mar 8-2-12 2lbN/Palm 300lb		
	Apr Soluble N .50lbN/1000SF 400lbs	Apr Soluble N .5lbN/1000SF 150lbs	Apr Soluble N .50lbN/1000SF 275lbs	Jun 10-2-10 5lbN/1000SF 900lbs	Jun 8-2-12 2lbN/Palm 300lb		
	Jun 16-0-16 1lbN/1000SF 1200lbs	May 24-2-11 1lbN/1000SF 300lbs	May 16-0-16 1lbN/1000SF 550lbs	Oct 10-2-10 5lbN/1000SF 900lbs	Sep 8-2-12 2lbN/Palm 300lb		
	Aug Fe Liquid App	Jul 24-2-11 1lbN/1000SF 300lbs	Jul 20H Fe liquid App				
	Oct 16-0-16 1lbN/1000SF 1200lbs	Aug Fe Liquid Application	Aug 16-0-16 1lbN/1000SF 550lb				
		Sep 24-2-11 1lbN/1000SF 300lbs	Oct 16-0-16 + PreM 1lbN/1000SF 550lbs				
		Nov 13-2-5 wPreM 1lbN/1000SF 300lbs					
Yellowstone	Mar 20-0-10 + PreM 1lbN/1000SF 500lbs	Mar 20-0-10 wPreM 1lbN/1000SF 300lbs	Feb 20-0-10 + PreM 1lbN/1000SF 400lbs	Mar 8-10-10 1lbN/1000SF 1300lbs	Mar 8-2-12 1.5/Palm 222lbs	N/A	
	Apr 21-0-0 .5lbN/1000SF 235lbs	Apr 21-0-0 .5lbN/1000SF 150lbs	Apr 21-0-0 .5lbN/1000SF 250lbs	Jun 8-10-10 1lbN/1000SF 1300lbs	Jun 8-2-12 1.5/Palm 222lbs		
	Jun 24-0-11 1lbN/1000SF 500lbs	May 24-2-11 1lbN/1000SF 300lbs	May 24-2-11 1lbN/1000SF 400lbs	Oct 8-10-10 1lbN/1000SF 1300lbs	Sep 8-2-12 1.5/Palm 222lbs		
	Aug Fe liquid 18lbs	Jul 24-2-11 1lbN/1000SF 300lbs	Jul Fe 19lbs		Nov 8-2-12 1.5/Palm 222lbs		
	Oct 20-0-10 1lbN/1000SF 500lbs	Aug Fe 13lbs	Aug 24-0-11 1lbN/1000SF 400lbs				
	Sep 24-2-11 1lbN/1000SF 300lb	Oct 20-0-10 w/Atraz 1lbN/1000SF 400lbs					
	Nov 20-0-10 wPreM 1lbN/1000SF 300lbs						
					</		

Tab 2

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Country Walk Community Development District was held on **Thursday, December 12, 2019 at 6:00 p.m.** at the Country Walk Clubhouse, located at 30400 Country Pointe Boulevard, Wesley Chapel, FL 33543.

Present and constituting a quorum:

Nina Siegel	Board Supervisor, Chairman
Steve Hyde	Board Supervisor, Vice Chairman
George O'Connor	Board Supervisor, Assistant Secretary
Margo Rae Moulton	Board Supervisor, Assistant Secretary
Luanne Dennis	Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber	District Manager, Rizzetta & Company, Inc.
Brian Kimble	District Manager, Rizzetta & Company, Inc.
Kristen Schalter	District Counsel, Straley & Robin
Gerry Fezzuoglio	District Engineer, AECOM
Justin Martinjak	Down 2 Earth, Inc. Representative
Sean Craft	Clubhouse Manager
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order and performed roll call confirming a quorum for the meeting. He noted the revisions made to the agenda.

SECOND ORDER OF BUSINESS

Audience Comments

Audience comments were entertained with no Board action being taken.

COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT
December 12, 2019 Minutes of Meeting
Page 2

THIRD ORDER OF BUSINESS

Consideration of Proposals to Install Sod Along Boulevard

The Board requested that the consideration for proposals to install sod along the Boulevard be tabled until March 2020, when the Budget items will be discussed.

FOURTH ORDER OF BUSINESS

Update on the Shade Structures for the Dog Park

The Board requested more information be provided on this topic by Mr. Ponce at the next meeting.

FIFTH ORDER OF BUSINESS

Update on the Gym Renovation Project

Mr. Huber informed the Board that the project is at the 50% completion point, and that the payment was due on December 6 for \$55,710.

SIXTH ORDER OF BUSINESS

Update on the Pool Project

The Board directed Staff to obtain a proposal from Peter's for pool paver sealing with a not to exceed limit of \$19,000.

SEVENTH ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors Meeting Held on November 14, 2019

Mr. Huber presented the Minutes of the Board of Supervisors Meeting held on November 14, 2019. Minor revisions were requested.

On a Motion by Ms. Siegel, seconded by Ms. Dennis, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors Meeting held on November 14, 2019, as amended, for Country Walk Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for October 2019

Mr. Huber responded to Board questions on a few of the expenditures.

On a Motion by Ms. Siegel, seconded by Mr. Hyde, with all in favor, the Board of Supervisors approved November 2019 Operation and Maintenance Expenditures in the amount of \$71,033.88, for Country Walk Community Development District.

COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT
December 12, 2019 Minutes of Meeting
Page 3

NINTH ORDER OF BUSINESS

Staff Reports

A. Clubhouse Manager

Mr. Craft provided an overview of his report and requested authorization to utilize the approved re-strapping vendor to blow coat the pool furniture (\$2,590), as opposed to a full repaint at a cost of \$5,400 from a different vendor.

On a Motion by Ms. Moulton, seconded by Mr. O'Connor, with four in favor and one against (Ms. Dennis), the Board of Supervisors approved the proposal to add the blow coat along with the re-strap of the patio furniture for an additional \$2,590 for Country Walk Community Development District.

B. Field Operations Manager

Justin Martinjak discussed the current landscaping report and provided updates on various outstanding issues. He responded to staff and Board questions on ongoing landscaping matters.

C. District Engineer

Mr. Fezzuoglio discussed the drainage repairs, and recommended utilizing Genesis to add a silt fence around the lower drain, up to \$1,890.

On a Motion by Ms. Moulton, seconded by Ms. Dennis, with all in favor, the Board of Supervisors approved the proposal to add a silt fence along the lower drain for a not-to-exceed limit of \$1,890 for Country Walk Community Development District.

D. District Counsel

Discussions were held regarding the grass that was damaged at the soccer field by Meritage Home when they were working on the pump station.

E. District Manager

Mr. Huber informed the Board that the next scheduled meeting is Thursday, January 9, 2020, at 6:00 p.m. He also provided an update on the RFP pre-bid meeting, advising that there were 11 vendors present.

TENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Hyde requested that police reports be added to the Club Manager reports going forward.

COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT
December 12, 2019 Minutes of Meeting
Page 4

116
117 Ms. Moulton requested that all documents be sent to the Board within 7 days.

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119 Mr. O'Connor informed the Board that PACA may possibly be disbanding.

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121 **ELEVENTH ORDER OF BUSINESS**

Adjournment

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123 Mr. Huber stated that if there were no further business items to come before the
124 Board, then a motion to adjourn was in order.

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On a Motion by Ms. Siegel, seconded by Mr. Hyde, with all in favor the Board of Supervisors adjourned the meeting at 7:51 p.m., for Country Walk Community Development District.

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Secretary/Assistant Secretary

Chairman/Vice Chairman